Troy Area School District Safety Committee Meeting Minutes
WR Croman Library
May 9, 2017
3:45 PM

Facilitators: Danielle VanNoy, Payroll/EIT/Insurance Clerk, Gyla Hoose, Conf. Adm. Secretary to the Superintendent

Committee Members Present: Dave Blair-Maintenance Supervisor, Danielle VanNoy-Payroll/EIT/Insurance Clerk, Laura Taylor-TIS Title I, Jerry May-MC Insurance, Gyla Hoose-Conf. Adm. Secretary to Superintendent, Will Kelly-Network Administrator

Meeting brought to order at 3:47 PM

The following items were discussed:

- Reviewed and approved minutes submitted from April 25, 2017.
- Emailed Concerns
  - JSHS
    - The chairs in the high school had the baskets underneath cut off leaving sharp edges that student cut their clothing on and cutting himself or herself causing bleeding. Dave and Ryan stated there are hundreds of those chairs. It would be more cost effective to replace the chairs. Mrs. Gilliland stated they would discuss this in a budget meeting. D Vannoy stated Traci said they have budgeted to replace them.
    - A light in the ceiling storage room at JSHS is resting on the metal. Dave said it has been that way for 9 years and does not cause a safety issue.
    - Section E double door arms at the JSHS are broken; Dave has ordered them.
    - Cafeteria wall has printer cords hanging down. Will Kelly will be putting them up again.
    - Vending machine placed by the library in direct way of fire exit route. Moving to corner before library. J. Kulago calling Pepsi to move it. – Work order is in Pepsi's hands.
    - Tile coming off wall by the exit to parking lot downstairs.
    - IT –Conduit broke on two of the electric lines that run from the ceiling.
    - IT - Wiring exposed on lathe.
    - IT - No air circulation – dust lingers in the air. – (This is going out to bid-summer project)
    - IT - The arm on the exterior door to the shop is broke. Dave has ordered them.
    - AG - Some ceiling tiles need replaced, as they have been wet and now could fall.
    - AG - Needs curtains around welding area for weld splash. It has been discussed for 17-18 year.
    - AG - The outside door not latched.
    - Matt Harold has chairs that are cracked that "bite" students. Dave says fixable, tops need ordered.
    - 7/8th grade hallway, east end of the main hallway have 2 railings. The one on the inside wall is pulling away from wall with screws pulling out. The railing and the wall will be ruined if it gets any worse.
  - TIS
    - TIS bleachers bottom step is very high. Dave B does not want to alter, as it will compromise the strength. The inspection process is scheduled for April 14, 2017. Waiting on report from the company.
    - The parent parking lot and the parking lot across from it (behind the Commons) needs to have "Yield to Busses" signs put up at the end where it meets with the busses. Dave will call Bradco's to get a quote for the signs.
    - Stephanie Williams' speaker is not working and it is an intruder issue. Ryan C stated they needed to pull a new wire over.
    - The hallway going down from the stage to the gymnasium floor has the debris still in the pathway.
    - The female bathroom down the hallway to the cafeteria has some tile coming up. Tripping hazard. Ryan said it needs grout.
    - The doors by the cafeteria has a PO in process for the doors to be fixed.
    - The hallways need to be cleared of debris. There are instruments/book bags/books in the hallway/on top of lockers that are tripping/falling hazard items, and in the 5th grade tower there is debris that needs cleared out. Due to the doors, being at the 5th grade Tower it is a fire exit and we cannot have items sitting there. The rolling cart needs to be moved as it could be pushed down the stairs and hurt an individual. Can the instruments be put under the table in a classroom?
  - WRC
    - The outside lights at the WRC service entrance are blown. Traci processed the PO. They are in.
    - WRC sidewalk to the playground. Tripping hazard for students and staff.
    - WRC tarps are showing on the playground. Tripping hazard for students.
    - Library concerns –
      - Wooden chair with Osmo station is cracked and needs repaired.
      - Old bookshelf in the middle of the library (gray) needs to be reinforced, not stable.
      - Electrical outlet by teacher area unsafe was part of a cabinet, cabinet removed and outlet is standing alone.
    - Mrs. Ward and Mrs. Kshir classrooms have bookshelves that need secured to the wall that are on the heaters.
    - Mrs. Ward has an extension card/light cord that needs to be secured to the floor, tripping hazard –reading area in corner
    - Second grade hallway is covered with the Rainforest project and is a fire hazard. Need to limit how much paper is out on the walls for projects.
    - Mrs. Warren's room has a cloth material under a wooden bin – the concern is if a student pulled on that cloth, the bin could land on a student.
    - Carpets pose a sanitary hazard. Would the PTSO purchase interlocking rubber reading mats for each room to replace the carpets? – Gyla has emailed the PTSO and posed the question. Waiting for a response.

        - General questions
            - Essential oil diffuser – policy? Gyla took this to Mr. Young and he will look into it.
            - Is there a policy on string lights?

    - ADMINISTRATION
        - Railing on steps came off.

- There were 0 Accident Investigation.
- There were two Accident Reports. There is one outstanding claim.
- There being no further business, the meeting was adjourned at 4:22 PM

The next meeting will be on Tuesday, May 30, 2017 in the WR Croman Cafeteria at 3:45 PM.

Respectfully submitted,
Gyla Hoose